

Auditioning for:
Nutcracker _____
Spring Show _____

New Mexico Ballet Company
Audition Application and Agreement
PLEASE PRINT CLEARLY

Official Use Only: Height _____

Dancer's Name (as it should appear in program): _____

Age: _____ **Date of Birth:** _____ **Leotard Size: Child** ___ **or Adult** ___ **Audition #:** _____

Dancer's Primary Address: _____

City/State: _____ **Zip Code:** _____

Dancer's Main Phone #: _____ **Dancer's Cell #:** _____

Best E-Mail Address for info: _____

Dancer's E-Mail Address: _____

#1 Parent(s) _____ **#2 Parent(s)** _____

Address _____ **Address** _____

City/State/Zip _____ **City/State/Zip** _____

Home Phone _____ **Home Phone** _____

Cell # _____ **Cell #** _____

Work # _____ **Work #** _____

E-Mail _____ **E-Mail** _____

Name of Academic Institution: _____ **Grade:** _____

In Case of Emergency, please call (other than parent)... Name, Phone Number and Relationship:

Dance studio where currently enrolled and primary instructor:

Please list dance styles studied, in order of interest, and duration of study:

Please list all of the dance classes (with teachers and studio) you are enrolled in for the fall:

Please list any injuries, ailments, allergies or medications of which the directors, choreographers and volunteer supervisors should be informed:

Don't forget to fill out the conflict form and to read and sign the Rules and Regulations document before entering the audition, as it contains important information and dates.

GOOD LUCK AND THANK YOU FOR AUDITIONING!

NEW MEXICO BALLET COMPANY RULES AND REGULATIONS

By accepting a position in the New Mexico Ballet Company, you are agreeing to follow company rules and regulations in order to provide the most efficient, productive and enjoyable atmosphere for all involved. You must fulfill all the requirements in order to perform with the New Mexico Ballet Company. Thank you and we look forward to working with you!

AUDITIONS AND ELIGIBILITY

All decisions regarding the acceptance of dancers to NMBC are at the discretion of the Artistic Director and NMBC artistic staff. All dancers will be selected at discretion of the Artistic Director and NMBC reserves the right to hire dancers with or without a formal audition.

PERFORMANCE OBLIGATIONS

Dancers must perform in ALL performances with which they are involved including daytime school shows.

CASTING

The Artistic Director makes all casting decisions after consulting with the NMBC artistic staff, and is responsible for all production matters. All casting decisions are final and non-negotiable. Dancers must fulfill their obligation to do ALL of the roles assigned to them, including understudying assignments. Conflicts will affect casting. All dancers must complete the conflict section for review and approval or disapproval. Simply stating a conflict exists does not guarantee an excused absence. If a dancer has a legitimate conflict with the rehearsal schedule, the dancer must request a meeting with the Artistic Director, preferably during the audition weekend or at casting.

PARTICIPATION AND ATTENDANCE

1. Rehearsal schedules will be posted on the NMBC website and emailed weekly. It is the dancer's responsibility to know when and where rehearsals and performances are held. The website and your email must be checked regularly for changes and revisions to the schedule; this includes checking the schedule and your email the day of the rehearsal in case last minute changes occur due to dancers' illness or injury.

2. Full participation and attendance is essential to the success of the production. Dancers will attend all scheduled rehearsals, fittings and performances. Dancers are obligated to complete a conflict form and include any anticipated school, work or family commitments or scheduling conflicts that will occur during the 2019-2020 season. Contract dancers may not participate in other productions, including their rehearsals, while under contract with NMBC. *In some cases, the Artistic Director may grant exceptions to this policy if the other production does not cause any interference in any way with any NMBC classes, rehearsals, performances, media appearances, interviews, or fundraisers.* Only required school or work functions and family emergencies will be excused with prior approval by NMBC's Artistic Director.

3. The Artistic Director (AD) is the only person who can permit an excused absence. A 2-week notification for an approved absence is required. Every conflict must be approved by the AD. If you need to make changes to an existing excused absence, you must resubmit the conflict sheet to receive approval. Emailing, calling, or mentioning a change to your schedule is not sufficient. Absolutely no excused absences will be given for the two weeks prior to the start of performances.

4. Unexcused absences are not permitted. At any time, if an emergency occurs during a rehearsal or performance, a message on the NMBC phone (505) 292-4245 and contacting the NMBC staff at the start of rehearsal or class will suffice as an excuse if the Artistic Director sees fit.

5. No more than **3** excused absences will be approved per production. If a dancer misses a 3rd rehearsal for any reason, the dancer can be replaced in that role at the Artistic Director's and rehearsal coach's discretion.

6. The absence policy will be enforced on a case-by-case basis, depending on the situation, excuse rendered, timing and the impact upon other dancers or NMBC staff.

7. Dancers must come to rehearsal knowing their choreography (this includes understudies). If a rehearsal is missed, it is the dancer's responsibility to learn what is missed prior to the next rehearsal (even if it means getting together with other dancers). A contact list of company dancers will be provided for all cast members.

8. Extra rehearsals may be called prior to a performance. Please understand that in an urgent situation, (i.e. if a dancer is ill or injured and unable to dance), emergency rehearsals will be called in order to make appropriate adjustments or to fit a new dancer into the role(s). Dancers are expected to do their best to accommodate these extra rehearsals.

9. Should a dancer find it necessary to withdraw from the company, he/she will notify the Artistic Director in writing immediately and the dancer must agree to teach his/her choreography to other dancers before leaving the company. If a contract dancer withdraws from the company prior to fulfilling his/her contract obligations, the dancer will be financially responsible to reimburse NMBC for any and all contract benefits, including but not limited to the free summer and company classes, discounted amounts for guest teachers, shoe stipends and the summer workshop.

COMPANY CLASS & PUNCTUALITY

1. Contract company members must agree to take a minimum of 4 technique classes per week.

2. Class attendance must be maintained throughout NMBC's season. Any dancer not meeting this requirement of at least 90% attendance will meet with the Artistic Director and will be subject to possible replacement if attendance does not improve.

3. Dancers are required to arrive at least 15 minutes before rehearsals/classes, in ample time to prepare properly, unless prior arrangements have been made and approved by the Artistic Director. Advanced dancers should not, under any condition, begin to rehearse without warming up beforehand.

4. All dancers must be ready to work at the given rehearsal time, i.e., gone to the bathroom, turned off cell phones, have hair done, shoes on, free of any inappropriate clothing or jewelry, etc.—if the dancer is not present and ready, and the rehearsal starts, the dancer will be counted as tardy.

5. A 3rd tardy will equal one absence. Continued lateness will directly affect contracted dancer's pay as outlined in their individual contracts.

APPEARANCE

1. Dancers must wear appropriate dance clothing that is efficient and safe for both themselves and fellow dancers—(for example, a baggy shirt may cause partnering problems, a watch can seriously scratch a fellow dancer, an earring/necklace/bracelet can get caught, etc.) We expect dancers to dress in a professional manner at all times, keeping in mind the occasional visits by photographers, press and other members of the community that often occur unannounced. NMBC will make every effort to notify dancers 24 hours prior to a guest attending company activities.

2. Women/girls are asked to wear pink tights and solid colored leotards, without holes, and have their hair securely fastened off their face in a bun or French twist. Skirts are permitted at the Artistic Director's and/or rehearsal coaches' discretion. Pink tights and leotards are required for all costume fittings as well.

3. Men/boys are asked to wear tights, form fitting shirts, dance belts or underwear and dance shoes or at the Artistic Director's and/or rehearsal coaches' discretion, solid color sweatpants or jazz-pants.

4. Dancers are not to wear any rehearsal clothing that obscures the body.

5. In the event of a photo shoot, dancers will be instructed of required attire, hair and makeup. If a dancer is not dressed properly for a photo shoot they may be asked not to participate.

6. Costumes, headpieces, and accessories are provided by NMBC. Expenses for any unreasonable damage, vandalism or loss of costumes, accessories or props will be paid by the dancer responsible for that item.

7. Dancers are required to wear footwear, properly sewn and without holes, appropriate for the roles being rehearsed.

8. Due to the nature of performing arts, a dancer's physical appearance has an impact on casting. Dancers cannot have visible piercings, tattoos or hairstyles/colors that do not appropriately match the production. Dancers are asked to clear any appearance changes with the Artistic Director, especially concerning hair color and styles, before taking action.

PARENT/GUARDIAN PUNCTUALITY

1. If the individual picking up a dancer is 15 minutes late after the scheduled end of a rehearsal, a \$5.00 fine will ensue. Each additional minute thereafter is a \$1.00 fine, payable immediately to the staff member that stays with the child.

2. If someone other than a parent/guardian is to pick up a dancer, a detailed, signed note from the parent/guardian, including a phone number where they can be reached, is required.

3. If a dancer is picked up late more than twice, the fines will double.

FUNDRAISING, OUTREACH & PARENT VOLUNTEERS

1. Every dancer is required to participate in at least one community service or outreach event per production. Events may include performing, volunteering or gathering supplies for homeless families, hospitalized children, food banks, educational organizations, etc.

2. In order to involve as many dancers as possible, all dancers, ages 8 through seniors in High School, accepted into NMBC's productions, take part in fundraising.

Fundraising obligations total a minimum of \$150 per production. This can be accomplished through any combination of fundraising, i.e. selling "Backstage Tour" raffle tickets (Nutcracker only) and/or obtaining sponsors.

3. Parents/guardians for those dancers 8 years old through seniors in High School agree to volunteer a minimum of 2 performance/theater rehearsals per production. A minimum number of parents can choose to buyout of their volunteer work. If a parent does not sign up to volunteer by 2 weeks prior to NMBC entering the theater, or if a parent fails to appear for his/her volunteer position, the parent will be responsible for the buyout fee of \$150.

4. Each week an email will be sent looking for people to sign up to help bring food for the dancers, take the trash out at the end of rehearsals, provide supplies like tape or Band-Aids, etc. We are asking each dancer in the production to sign up twice so everyone is pitching in. We are pleased to provide all the basics and many perks during rehearsals and while at the theater, but cannot afford to purchase these items. If every dancer helps multiple times, there will be plenty of snacks, water and supplies for everyone.

SPECIAL NOTE FOR DANCERS PERFORMING *EN POINTE*

1. Female dancers that are performing *en pointe* must have rehearsal shoes that are fit to work in safely: shoes must not be overly soft or cause problems that don't allow the dancer to wear or work in them safely. Pointe shoes must have elastic and ribbons, even for rehearsal.

2. Dancers must have at least 1 pair of "back-up" pointe shoes ready for immediate wear with the ribbons and elastic sewn.

3. In the event a dancer wears inappropriate shoes, in order to prevent injury, the dancer will be asked to sit out or "mark" their roles to the side and an understudy will be asked to step in for that particular rehearsal.

ATTITUDE AND CONDUCT

1. All company members must maintain respectable behavior (actions and language) in the studio, theater, on social media and at all NMBC events. Inappropriate behavior will not be tolerated. Every company member must uphold a healthy and positive attitude.

2. Any notable conflicts or issues should be taken directly to the Artistic Director immediately; discussion of any company issues outside the company is prohibited and could result in termination of the contract and dancer. Dancers and parents agree to keep confidential any and all proprietary information of NMBC including, without limitation, descriptions of proposed schedules, contract details, financial compensation, choreography concepts and any other information, procedures, or techniques.

3. The Artistic Director or rehearsal coaches have the authority to dismiss any dancer from class or rehearsal for disruptive or disrespectful behavior. The Artistic Director will decide how to manage the consequences for unprofessional behavior and reserves the right to release dancers who are disruptive or are damaging to the company morale.

4. Experienced dancers are expected to set positive and healthy examples and be role models for younger dancers by demonstrating a good work ethic and keeping to high standards, both in their dancing and their behavior.

5. Examples of unacceptable behavior includes: speaking negatively about other dancers, teachers or staff; speaking about inappropriate activities like alcohol and partying, negative or hurtful posts on social media, etc. Please note that younger dancers will watch how you warm up, what you eat and drink, how you interact with other dancers, coaches, teachers, staff, technical crew, etc.

6. Parents, please encourage your dancers to behave in a way that is honorable to both of you.

7. Dancers and parents are expected to treat other dancers, volunteers, NMBC's staff, the theaters' staff, etc. with respect, and expect the same in return.

MEDIA

1. NMBC may use the images, footage, recordings or other visual depictions of any of its dancers. Prior to engaging in any dance, whether performance or rehearsal, all dancers (or, if under eighteen (18) years of age, their legal custodians or guardians) agree to allow NMBC the unrestricted use of any such material for any purpose without compensation to the dancer.

LIABILITY

1. NMBC recognizes that dance is a strenuous and physically demanding activity.

NMBC in no way can be held accountable for injuries and damage that may occur to dancers or their property at any time. In the event that any dancer feels as though they, or anyone else, are faced with excessive risk at any time, they must immediately bring their concerns to the appropriate rehearsal coach, or the Artistic Director. NMBC encourages any dancer or observer who may believe that the physical demands of any aspect of dance are excessively high, to come forward. All reasonable efforts will be made to resolve meritorious concerns without affecting, punishing or embarrassing those involved.

2. NMBC is in no way responsible for the conduct of any of its dancers that result in injury or damage to anyone.

3. I understand that there is a risk of personal injury with dance rehearsals and performances. I represent that the student named below is in good health and physically capable of participating in dance classes, rehearsals and performances. On behalf of myself, (and the dancer named below if different from the undersigned), I hereby waive and release any claim against New Mexico Ballet Company, New Mexico Dance Barre, Popejoy Hall and their staffs, employees, Board, and contractors, arising out of personal injury occurring in connection with classes, rehearsals, or performances, or otherwise occurring in or around the dance studio or other location of classes, performances, or rehearsals. I accept responsibility for obtaining appropriate accident, health and hospitalization insurance to cover the dancer in the event of personal injury. In the event of an injury or other medical emergency and I cannot be reached, I authorize you to seek any medical assistance reasonably required in your judgment and agree to be responsible for medical expenses incurred on behalf of the dancer.

NEW MEXICO BALLET COMPANY RULES AND REGULATIONS

By signing below I am agreeing not only to all of the terms and rules expressed in the NMBC Rules and Regulations document, but also that I have reviewed them and understand them.

If dancer is over eighteen years of age I further agree that I consent to all of the above terms, in their entirety, in exchange for dancing with NMBC.

Dancer

Date

I further agree that I consent to all of the above terms, in their entirety, in exchange for my child _____ dancing with NMBC.

Dancer's Parent/Legal Guardian
(version 8/1/19)

Date

Artistic Director

Date

SEPTEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
September Holidays Labor Day - 2						

NOTES

OCTOBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
October Holidays Columbus Day - 14 Halloween - 31						

NOVEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
November Holidays Daylight Savings Ends Veterans Day - 11 Thanksgiving - 28						

DECEMBER 2019

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December Holidays
 Christmas - 25
 New Year's Eve - 31

NOTES

JANUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January Holidays
 New Year's Day - 1
 Martin Luther King, Jr. - 20

FEBRUARY 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

February Holidays
 Groundhog Day - 2
 Valentines Day - 14
 President's Day - 17
