



- Position:** Artistic Director
- Reports to:** NMBC Board of Directors
- Start Date:** Target of 2018 Season Start (Mid-August) with option to adjust.
- Timeline:** Screening of applications to begin immediately and continues until filled.

Company Overview and Mission

For the past 46 years, NMBC has supported the local arts community by bringing the highest quality productions to New Mexico stages. NMBC has attracted world-renowned guest artists, most recently having principal dancers from New York City Ballet visit as guest artists and teachers, all while providing a means for young dancers to launch professional dance careers. Over the past two decades, NMBC was honored with the approval of the George Balanchine Trust and New York City Ballet to perform George Balanchine's *Serenade*, *Concerto Barocco*, *Valse Fantaisie* and *Tchaikovsky Pas de Deux*. The New Mexico Ballet Company enjoys a close affiliation with the New Mexico Philharmonic, working together annually on the *Nutcracker Ballet*, a full-length ballet each spring, and many smaller collaborations throughout the year.

Our mission is to create and promote professional and innovative dance productions for New Mexico audiences while providing the highest caliber of education and training for young artists in the community.

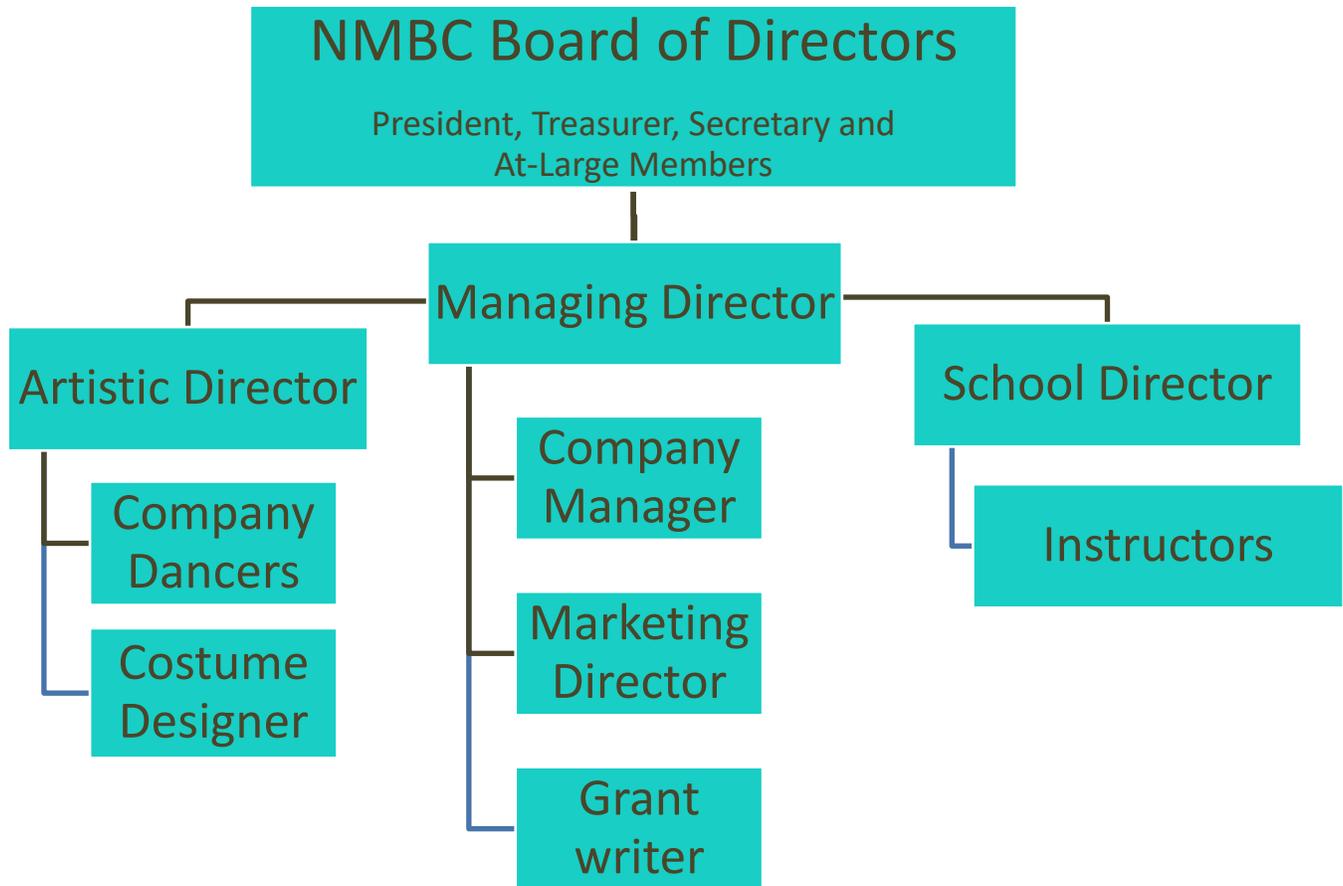
Each year NMBC champions arts in education for New Mexico school children through school shows at local theaters and onsite workshops and performances. These efforts, provide more than 8,400 New Mexico school children access to dance arts annually.

About Albuquerque: Albuquerque, New Mexico's largest city, sits in the high desert. Its modern Downtown core contrasts with Old Town Albuquerque, dating to the city's 1706 founding as a Spanish colony. Albuquerque lies in close proximity to the thriving visual arts communities of Santa Fe and Taos.

Elevation: 5,312'

Metropolitan Population: 905,000

Mayor: Tim Keller



Organization Structure Overview

Role Clarification:

- The Artistic Director (AD) is responsible for the artistic vision and direction of a pre-professional company, including production development, choreography, season offerings, music, educational programming, and outreach.
- The Managing Director (MD) is responsible for the financial and administrative functions of the company.
- The Artistic Director is fiscally responsible to the Board through the Managing Director and must adhere to the approved operating budget.
- Other roles in the Company: Company Manager, Marketing Director, School Director, Dancers
- Board positions are unpaid.
- **ALL** Company roles are part-time.

Position Summary

The Artistic Director is responsible for artistic, choreographic, musical, educational, and production related work, including: seasonal programming, scheduling and staging of all ballet productions; selection and supervision of ballets, artists, artistic staff and guest choreographers; dancer training and communication with dancers; artistic supervision of educational and outreach programs, development and maintenance of the artistic and professional growth of the company; participation in budgetary and short- and long-range planning in coordination with the Managing Director and Board of Directors; and assisting with fundraising, donor relations, and related activities. The AD assures the highest level of performance excellence, all within parameters of established financial plans and existing contractual and other legal restraints.

Qualifications:

- Extensive training in classical ballet.
- Significant professional experience, including expertise in teaching ballet; and demonstrated experience in choreographing original ballets.
- Experience directing others to achieve desired outcomes while fostering a positive and rewarding environment.
- Experience working with professional colleagues in adjacent roles in a professional, peer-level manner.
- Willingness, ability and comfort interacting with donors, parents, and collaborators (e.g., the NM Philharmonic)

Essential Duties and Responsibilities:

- Choreography/Production Management:
 - Set and oversee all short-term and long-term artistic direction and production quality for the NMBC.
 - Coordinate with the board and MD to develop and execute short- and long-range strategies for the artistic development of NMBC.
 - Develop and maintain a season that presents a variety of both classical and contemporary ballets along with an annual version of Nutcracker. This is to include performing original works and innovative approaches.
 - Conducts auditions and participates in cast selections, and disqualify or release dancers from any production.
 - Secure replacement dancers when needed.
 - Informing Board and working with MD to request guest artists for any NMBC productions and activities.
 - Provide rehearsal and performance direction and make artistic decisions to include: costumes, sets, props, and music. Also, oversees rehearsal coaches' and direction.
 - Attends all production, musical, and costuming meetings.
 - Select and secure guest choreographers.

- Coordinate with the administration for choreographic financial support for any given performance or event. Update/refresh choreographic pieces for select NMBC performances, as required.
- Create or oversee the creation of all rehearsal schedules.
- Monitor production progress and dancers' well-being by: attending selected rehearsals of all pieces; monitoring choreography appropriateness; teaching or observing NMBC classes and/or rehearsals.
- Company leadership/Fiscal Health:
 - Provide co-leadership for the company's mutually agreed upon vision and development.
 - Collaborate with the MD all appropriate financial and production matters.
 - Participate in core operational functions, such as developing daily schedules, and collaborating with instructors, choreographers, and other specialists.
 - Work within financial and scheduling constraints to produce engaging, quality artistic productions.
 - Maintain active and ongoing written and verbal communications with donors, the media, NMBC parents/guardians, and the public.
 - Promote the organization (throughout the year) within the community, including public speaking and presentations to both large and small audiences, and participating in other media activities (e.g., radio, local TV interviews). This requires sharing the NMBC's perspective to the media during interviews.
 - Participate in major gift solicitations, donor cultivation, and grant acquisition in collaboration with the Board of Directors, MD, and Marketing Director.
- Instruction/Company Growth
 - Teach two of the three company classes except for holidays and previously agreed to breaks.
 - Create a focused, positive, disciplined, and dynamic work environment for Dancers that inspires individual growth and actively attracts and retains new Dancers.
 - Be the first line of communication for contract and student dancers and their parents.
 - Communicate and collaborate with School Director on the Junior Company and general direction of the school
 - Foster and coordinate relationships within the dance and arts community.

Other requirements: In addition to working during established hours, the AD must be available to work outside of normal business hours including weekends and holidays

NOTE: This description does not create a contract or guarantee regarding any term or condition of employment, including scope of responsibilities. NMBC reserves the right to change, modify, amend, or enhance the job duties of any employee in response to operational, fiscal and/or departmental demands. NMBC does not discriminate on the basis of sex, race, religion, color, sexual preference/orientation, ethnicity or national origin.

TO APPLY:

Submit the following via email to: Jenifer Kihm, Board Member (jenifer.kihm@operant.net)

1. Cover letter
2. Curriculum vitae
3. Brief Bio
4. List of 3 to 5 references
5. Links to video examples of ballets choreographed and/or staged by you
6. Video example of you working with dancers of all ages