

Auditioning for:
Nutcracker _____
Spring Show _____

New Mexico Ballet Company
Audition Application and Agreement
PLEASE PRINT CLEARLY

Official Use Only: Height _____

Dancer's Name (as it should appear in program): _____

Age: _____ **Date of Birth:** _____ **Leotard Size: Child** ___ **or Adult** ___ **Audition #:** _____

Dancer's Primary Address: _____

City/State: _____ **Zip Code:** _____

Dancer's Main Phone #: _____ **Dancer's Cell #:** _____

Best E-Mail Address for info: _____

Dancer's E-Mail Address: _____

#1 Parent(s) _____ **#2 Parent(s)** _____

Address _____ **Address** _____

City/State/Zip _____ **City/State/Zip** _____

Home Phone _____ **Home Phone** _____

Cell # _____ **Cell #** _____

Work # _____ **Work #** _____

E-Mail _____ **E-Mail** _____

Name of Academic Institution: _____ **Grade:** _____

In Case of Emergency, please call (other than parent)... Name, Phone Number and Relationship:

Dance studio where currently enrolled and primary instructor:

Please list dance styles studied, in order of interest, and duration of study:

Please list all of the dance classes (with teachers and studio) you are enrolled in for the fall:

Please list any injuries, ailments, allergies or medications of which the directors, choreographers and volunteer supervisors should be informed:

Don't forget to fill out the conflict form and to read and sign the Rules and Regulations document before entering the audition, as it contains important information and dates.

GOOD LUCK AND THANK YOU FOR AUDITIONING!

OFFICIAL USE ONLY:

NEW MEXICO BALLET COMPANY RULES AND REGULATIONS

2021-2022 Season

By accepting a position in the New Mexico Ballet Company, you agree to follow company rules and regulations in order to provide the most efficient, productive and enjoyable atmosphere for all involved. Thank you and we look forward to working with you!

AUDITIONS AND ELIGIBILITY

All decisions regarding the selection and acceptance of dancers to NMBC are at the discretion of the Artistic Director and NMBC artistic staff. NMBC reserves the right to hire dancers with or without a formal audition.

PERFORMANCE OBLIGATIONS

Dancers must perform in ALL and performances in which they are cast, including daytime school shows.

CASTING

The Artistic Director makes all casting decisions after consulting with the NMBC artistic staff, and is responsible for all production matters. All casting decisions are final and non-negotiable. Dancers must fulfill their obligation to do ALL of the roles assigned to them, including understudy assignments. Conflicts and unexcused absences will affect casting at the Artistic Director's discretion. All dancers must complete the conflict section for review and approval or disapproval. Simply stating a conflict exists does not guarantee an excused absence. If a dancer has a legitimate conflict with the rehearsal or performance schedule, the dancer must request a meeting with the Artistic Director, preferably during the audition weekend or at casting.

PARENT/GUARDIAN PUNCTUALITY

1. If the individual picking up a dancer is 15 minutes late after the scheduled end of a rehearsal, a \$5.00 fine will ensue. Each additional minute thereafter is a \$1.00 fine, payable immediately to the staff member that stays with the child.
2. If someone other than a parent/guardian is to pick up a dancer, a detailed, signed note from the parent/guardian, including a phone number where they can be reached, is required.
3. If a dancer is picked up late more than twice, the fines will double.

FUNDRAISING, OUTREACH & PARENT VOLUNTEERS

- 1.** Every dancer is required to participate in at least one community service or outreach event per production. Events may include performing, volunteering or gathering supplies for homeless families, hospitalized children, food banks, educational organizations, etc.
- 2.** In order to involve as many dancers as possible, all dancers, ages 12 through seniors in High School, accepted into NMBC's productions, take part in fundraising. Fundraising obligations total a minimum of \$150 per production. This can be accomplished through any combination of fundraising, pledges from family, friends, businesses and/or obtaining sponsors.
- 3.** Parents/guardians for those dancers 12 years old through seniors in High School agree to volunteer a minimum of 2 performance/theater rehearsals per production. A minimum number of parents can choose to buyout of their volunteer work. If a parent does not sign up to volunteer by 2 weeks prior to NMBC entering the theater, or if a parent fails to appear for his/her volunteer position, the parent will be responsible for the buyout fee of \$150.
- 4.** Each week an email will be sent looking for people to sign up to help bring food for the dancers, take the trash out at the end of rehearsals, provide supplies like tape or Band-Aids, etc. We are asking each dancer in the production to sign up twice so everyone is pitching in. We are pleased to provide all the basics and many perks during rehearsals and while at the theater, but cannot afford to purchase these items. If every dancer helps multiple times, there will be plenty of snacks, water and supplies for everyone.

PARTICIPATION AND ATTENDANCE

- 1.** Rehearsal schedules will be emailed and posted on the NMBC website. It is the dancer's responsibility to know when and where rehearsals and performances are held. You must check your email and the website regularly for changes and revisions to the schedule; this includes checking the schedule and your email the day of rehearsal in case of last minute changes.
- 2.** Full participation and attendance is essential to the success of the production. Dancers will attend all scheduled rehearsals, fittings and performances. Dancers are obligated to complete a conflict form and include any anticipated school, work or family commitments, or scheduling conflicts that will occur during the 2021-2022 season. Only required school or work functions and family emergencies will be excused with prior approval by NMBC's Artistic Director.
- 3.** *Contract dancers must sign in before every Company Class, individual rehearsal, and other NMBC events as directed by NMBC artistic staff. Dancers may NOT sign in another dancer on their behalf.*

- 4. Contract dancers may only participate in non-NMBC productions if the other production does NOT interfere with NMBC classes rehearsals, performances, or other scheduled NMBC events. Contract dancers participating in outside gigs must receive credit as a “guest courtesy of NMBC” in said production.*
5. The Artistic Director (AD) is the only person who can permit and approve an excused absence. If you need to make changes to your Conflict Sheet or an existing excused absence, you must communicate changes *in writing* to the AD and update your conflict sheet with the Company Manager. Calling, texting, or mentioning a change to your schedule is not sufficient. Changes to your conflict sheet may or may not be excused at the AD’s discretion. Absolutely no excused absences will be given for the two weeks prior to the start of performances.
6. Unexcused absences are unprofessional and will not be tolerated. Excessive absences, excused or unexcused, may result in a change of casting at the Artist Director’s discretion and a percentage decrease in final performance pay. This absence policy may be enforced on a case-by-case basis depending on the situation, excuse rendered, timing, and impact upon other dancers or NMBC staff.
7. At any time, if an emergency occurs before a class, rehearsal or performance, a message on the NMBC phone (505) 292-4245 and contacting the NMBC staff at the start of rehearsal or class will suffice as an excuse if the Artistic Director sees fit.
8. Dancers must come to rehearsal knowing their choreography (this includes understudies). If a rehearsal is missed, it is the dancer's responsibility to learn what is missed prior to the next rehearsal, even if it means getting together with other dancers. A contact list of company dancers will be provided for all cast members.
9. Extra rehearsals may be called prior to a performance. In an urgent situation, (i.e. if a dancer is ill or injured and unable to dance), emergency rehearsals will be called in order to make appropriate adjustments or to fit a new dancer into the role(s). Dancers are expected to do their best to accommodate these extra rehearsals.
- 10. Should a dancer find it necessary to withdraw from the company, he/she will notify the Artistic Director in writing immediately and the dancer must agree to teach his/her choreography to other dancers before leaving the company. If a contract dancer withdraws from the company prior to fulfilling his/her contract obligations, the dancer may be financially responsible to reimburse NMBC for any and all contract benefits, including but not limited to the free summer and company classes, discounted amounts for guest teachers, shoe stipends and the summer workshop.*

CLASS & REHEARSAL PUNCTUALITY

1. Class attendance must be consistent to stay in shape, prevent injury, and grow as an

individual dancer and company throughout the entire 2021-22 season.

2. Dancers are expected to arrive at least 15 minutes before rehearsals and classes to allow ample time to prepare, unless prior arrangements have been made and approved by the Artistic Director. Intermediate, advanced and professional dancers should not under any circumstance begin to rehearse without warming up beforehand.

3. All dancers must be ready to work at the given rehearsal time, i.e., used the bathroom, turned off cell phones, have hair done, shoes on, free of any inappropriate clothing or jewelry, etc.

4. Tardiness is distracting and unprofessional. Dancers arriving 5 or more minutes late to a class or rehearsal will be considered tardy. Three (3) tardies will count as one (1) unexcused absence subject to the unexcused class and rehearsal policies. Continued tardiness may directly affect a contracted dancer's pay and/or casting as outlined in their individual contracts.

APPEARANCE

1. Dancers must wear appropriate dance clothing that is form fitting, does not hinder movement, and is safe for both themselves and fellow dancers. For example, a baggy clothing may cause partnering problems, a watch can seriously scratch a fellow dancer, dangly jewelry can get caught, etc. Dancers are expected to dress in a professional manner at all times, keeping in mind the occasional visits by photographers, press and other members of the community that often occur unannounced. NMBC will make every effort to notify dancers prior to a guest attending company activities.

2. Dress Code Examples:

- Tights (pink or skin-toned), leotards, skirts permitted at the at the Artistic Director's and/or instructor's discretion.
- Tights/form fitting dance pants/shorts, form fitting shirts, dance belts or underwear.
- All dance wear must be clean, appropriate, and without holes.
- Dance warm ups must not obscure body lines.
- Tights and leotards, or proper undergarments, are required for all costume fittings.
- Hair must be securely fastened off the face in a bun, French twist, or similar style. No long ponytails.

3. Appropriate footwear must be properly sewn and worn for all classes, rehearsals and performances, depending on the role and style of dance.

4. In the event of a photo shoot, dancers will be instructed of required attire, hair and makeup. If a dancer is not dressed properly for a photo shoot they may be asked not to participate.

5. Costumes, headpieces, and accessories are provided by NMBC. Expenses for any unreasonable damage, vandalism or loss of costumes, accessories or props will be paid by the dancer responsible for that item. Dancers are never permitted to make changes or alterations to costumes, headpieces, or accessories without approval from the Artistic Director and/or Company Manager.

6. Due to the nature of performing arts, a dancer's physical appearance has an impact on casting. Dancers with visible piercings, tattoos or hairstyles/colors that do not appropriately match the production may be asked to remove piercings or cover up tattoos when needed. Dancers are asked to clear any appearance changes with the Artistic Director, especially concerning hair color and styles, before taking action.

SPECIAL NOTE FOR DANCERS PERFORMING *EN POINTE*

1. Dancers performing *en pointe* must have rehearsal shoes that are fit to work in safely: shoes must not be overly soft or cause problems that don't allow the dancer to wear or work in them safely. Pointe shoes must have properly sewn elastic and ribbons, even for rehearsal.

2. Dancers must have at least 1 pair of "back-up" pointe shoes ready for immediate wear with the ribbons and elastic sewn.

3. In the event a dancer wears inappropriate shoes, in order to prevent injury, the dancer will be asked to sit out or "mark" their roles to the side and an understudy may be asked to step in for that particular rehearsal.

ATTITUDE AND CONDUCT

1. All participants must maintain respectable behavior (actions and language) in the studio, theater, on social media, and at all NMBC events. Inappropriate behavior will not be tolerated. Every company member is expected to demonstrate a healthy and positive attitude.

2. Any notable conflicts or issues should be taken immediately and directly to the Artistic Director. Discussion or gossip of company issues outside the company is unprofessional and could result in termination of a dancer's contract.

3. Dancers and parents agree to keep confidential any and all proprietary information of NMBC including, without limitation, descriptions of proposed schedules, contract details, financial compensation, choreography concepts and any other information, procedures, or techniques.

4. The Artistic Director or rehearsal coaches have the authority to dismiss any dancer from class or rehearsal for disruptive or disrespectful behavior. The Artistic Director will decide how to manage the consequences for unprofessional behavior and reserves the

right to release dancers who are disruptive or are damaging to the company morale.

5. Contract dancers are expected to set positive and healthy examples, and be role models for younger dancers by demonstrating a good work ethic and keeping to high professional standards, both in their dancing and their behavior. Please be aware that younger dancers will watch how you warm up, what you eat and drink, how you come prepared for class/rehearsal, how you interact with other dancers, coaches, teachers, staff, technical crew, etc.

6. Examples of unacceptable behaviors include but are not limited to: speaking negatively about other dancers, teachers or staff; speaking about inappropriate activities like alcohol and partying around minors; negative or hurtful posts towards the company or another dancer on social media.

7. Dancers and parents are expected to treat other dancers, volunteers, NMBCs staff, theater staff, etc. with respect at all times.

8. If you notice or experience inappropriate or disrespectful behavior that you believe NMBC artistic staff need to be aware of, please inform the Artistic Director and/or Company Manager immediately and directly. All communication regarding said issue will remain confidential.

MEDIA

NMBC may use the images, footage, recordings or other visual depictions of any of its dancers. Prior to engaging in any dance, whether performance or rehearsal, all dancers (or, if under eighteen (18) years of age, their legal custodians or guardians) agree to allow NMBC the unrestricted use of any such material for any purpose without compensation to the dancer.

LIABILITY

1. NMBC recognizes that dance is a strenuous and physically demanding activity. NMBC in no way can be held accountable for injuries and damage that may occur to dancers or their property at any time. In the event that any dancer feels as though they, or anyone else, are faced with excessive risk at any time, they must immediately bring their concerns to the appropriate rehearsal coach, or the Artistic Director. NMBC encourages any dancer or observer who may believe that the physical demands of any aspect of dance are excessively high, to come forward. All reasonable efforts will be made to resolve meritorious concerns without affecting, punishing or embarrassing those involved.

2. NMBC is in no way responsible for the conduct of any of its dancers that result in injury or damage to anyone.

3. I understand that there is a risk of personal injury with dance rehearsals and performances. I represent that the student named below is in good health and physically capable of participating in dance classes, rehearsals and performances. On behalf of myself, (and the dancer named below if different from the undersigned), I hereby waive and release any claim against New Mexico Ballet Company, New Mexico Dance Barre, NHCC, Popejoy Hall and their staffs, employees, Board, and contractors, arising out of personal injury occurring in connection with classes, rehearsals, or performances, or otherwise occurring in or around the dance studio or other location of classes, performances, or rehearsals. I accept responsibility for obtaining appropriate accident, health and hospitalization insurance to cover the dancer in the event of personal injury. In the event of an injury or other medical emergency and I cannot be reached, I authorize you to seek any medical assistance reasonably required in your judgment and agree to be responsible for medical expenses incurred on behalf of the dancer.

NEW MEXICO BALLET COMPANY RULES AND REGULATIONS

By signing below, I acknowledge that I have reviewed and understand the NMBC Rules and Regulations. By signing below, I agree to adhere to all of the terms and rules expressed in the document.

If dancer is over eighteen years of age: I further agree that I consent to all of the above terms, in their entirety, in exchange for dancing with NMBC.

Dancer _____ *Date* _____

I further agree that I consent to all of the above terms, in their entirety, in exchange for my child _____ dancing with NMBC.

Dancer's Parent/Legal Guardian _____ *Date* _____

NMBC Artistic Director _____ *Date* _____

Vaccination & Masking Requirements

for participation in NMBC's *The Nutcracker Ballet* at Popejoy Hall 2021

Vaccination Requirements

In accordance with UNM and Popejoy Hall policy, all performers on stage in NMBC's *The Nutcracker Ballet* must be fully vaccinated no later than September 30, 2021.

Participants agree to provide NMBC with proof of vaccination no later than September 30, 2021.

UNM Policy: To protect and preserve the health, safety and welfare of the UNM community, the University of New Mexico will require that all faculty, staff and students accessing University facilities and programs be fully vaccinated for COVID-19 as soon as possible, but no later than September 30, 2021.

This mandate was endorsed by the UNM Board of Regents on August 5, 2021, and went into effect on that date.

Masking Requirements

Following NM DOH and CDC guidelines and until further notice, all participants and visitors agree to wear a mask at all times in the studio facility regardless of vaccination status.

The University of New Mexico presently requires masks to be worn indoors by all individuals, vaccinated and unvaccinated, at all locations on the UNM campus. Masks must be worn in any indoor group setting.

*All students, faculty, staff and visitors should wear their masks **at all times** in UNM buildings unless they are eating, drinking, or in an office alone.*

Please continue good public health practices (hand washing; staying home when ill; physical distancing, when possible; mask-wearing, etc.) so we all stay safe and healthy.

Dancer

Date

Dancer's Parent/Legal Guardian (if under 18)

Date

NMBC Conflicts

NAME _____

DATE _____

2021

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2021

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2021

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

NMBC Conflicts

NAME _____

DATE _____

2021

December						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2022

January						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
31						

2022

February						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					
